



Date of our Celebration of the Word (CW)  .....

Our CW takes place during / on ☐ Advent ☐ Lent ☐ a feast day ☐ a saint's day

## GATHER: How will we create a sacred space?

*Tip: Think about where people will sit and items that will help them to pray.*



Tick the items to include.

- ☐ Candle
- ☐ Cross
- ☐ Statue
- ☐ Bible
- ☐ Coloured fabric

\*Remember there are different colours for different liturgical seasons.

## Will we include time to be still and silent? When will that be?



## What hymns/music will we include and when will we sing/listen to them?



 Is there anybody in school who could play an instrument to accompany your hymns?

## Who will lead the sign of the cross and introductory prayer?



 Will we find a prayer to read or will we write our own?

- ☐ Find a prayer
- ☐ Write our own

## LISTEN: What Bible reading(s) are we going to use?

*Tip: Choose readings that fit with the date, e.g. The Annunciation in Advent.*



## Who is going to read?



**Reading scripture is a great responsibility.**  
It's important that you read the scripture with your chaplaincy group beforehand, so you all understand its meaning and message. Then, practise reading the scripture out loud, so you are confident when it's time to read at your CW.



**RESPOND: How will we help people respond to the Bible reading?**



**Ideas to help people respond.**

- \* Leave some quiet time so people can think in silence
- \* Prepare some questions based on the reading e.g. 'Why did Jesus feed the people?'
- \* Create a PowerPoint or a drama based on the reading.

**How will we help people to pray?**



**If we use bidding prayers, who will write them and who will read?**



**Do we want to include prayers that people can say together? Tick those to include.**

- ☐ The Lord's Prayer
- ☐ The Hail Mary
- ☐ The Glory Be
- ☐ The Mission Together Prayer.

**If we include a symbolic action to help people pray, what will this be and when will it happen?**



**Symbolic action ideas.**

- \* Sign of peace
- \* Light a candle
- \* Hold hands
- \* Hold a seed, pray for God's creation (after the liturgy the seed can be planted)
- \* Pass a globe around the people whilst we pray for the world and promise to care for it.

**SEND: What mission will we set to help share God's love in the world?**

*Tip: Try to link the mission set with the theme of your liturgy, e.g. in Advent ask everyone to be lights for others by being hopeful and kind.*



**Mission ideas. Ask everyone to go out and:**

- \* Look for ways they can help others every day
- \* Look after the planet by caring for nature
- \* Pray a decade of the Mission Rosary each day
- \* Fundraise for Mission Together
- \* Welcome and include people who are new or lonely
- \* Thank God every night for the blessings of that day
- \* Say grace before a meal and don't waste food
- \* Smile and spread God's joy.

**Who will lead the closing Prayer?**

*Examples of closing prayer: Lord's Prayer, Glory Be, Sign of the cross.*



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It's always good to evaluate your work, write your responses to the questions below.

### GATHER

- What went well?
- What would we change or do differently next time?

**Evaluation tip:**  
think about the effect of the prayer space or the hymns you chose.

### LISTEN

- What went well?
- What would we change or do differently next time?

**Evaluation tip:**  
think about the impact your Bible reading made and how you chose to communicate it.

### RESPOND

- What went well?
- What would we change or do differently next time?

**Evaluation tip:**  
think about how you helped pupils to reflect and participate.

### SEND

- What went well?
- What would we change or do differently next time?

**Evaluation tip:**  
think about the mission task you set. How does it help to share God's love with the world?

